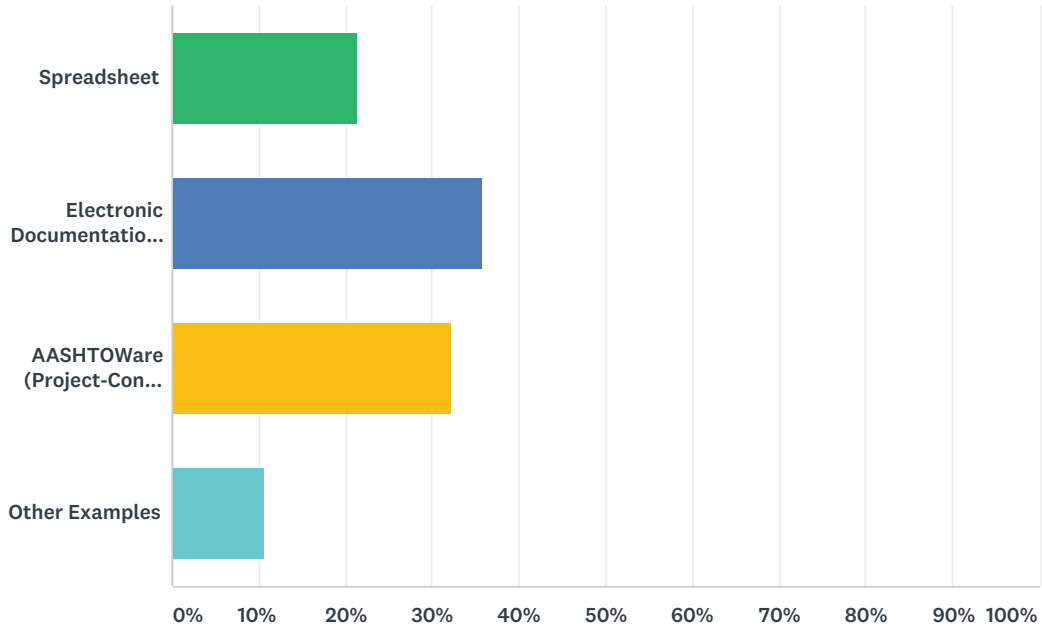


Q1 Question 1. List ways your state tracks the finalization process.

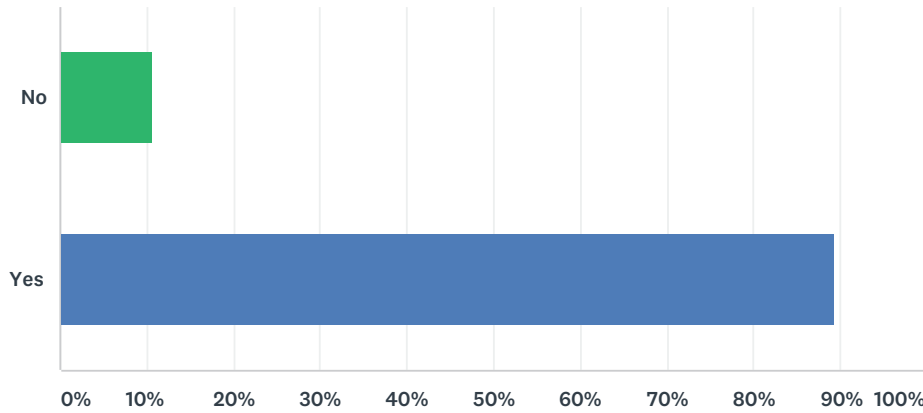
Answered: 28 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|---|-----------|-----------|
| Spreadsheet | 21.43% | 6 |
| Electronic Documentation System | 35.71% | 10 |
| AASHTOWare (Project-Construction and Materials / SiteManager etc) | 32.14% | 9 |
| Other Examples | 10.71% | 3 |
| TOTAL | | 28 |

Q2 Question 2. Do you have a standard / procedure by which construction contracts must be closed?

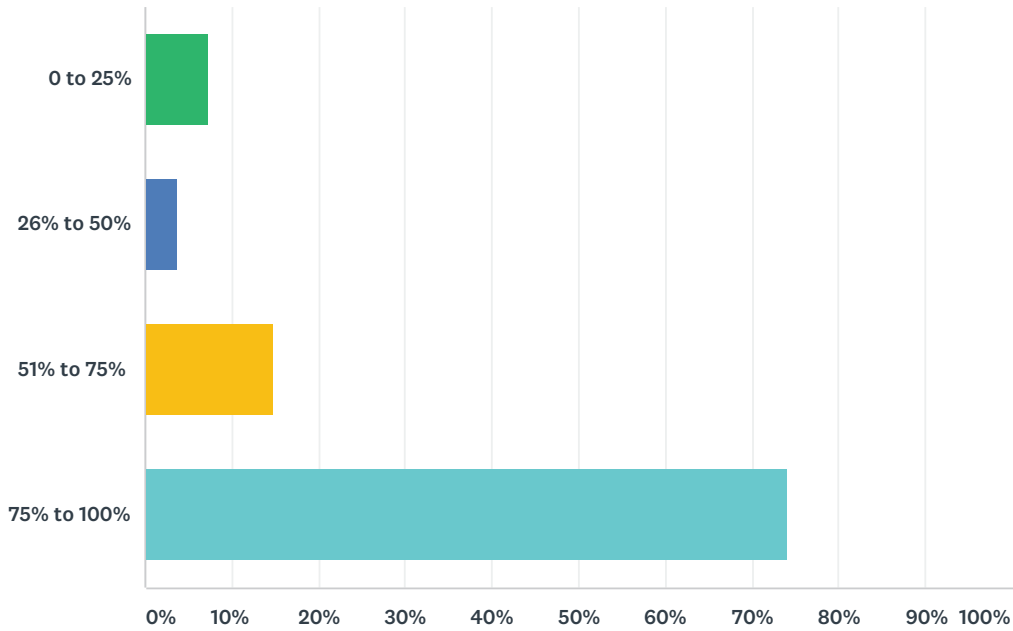
Answered: 28 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| No | 10.71% | 3 |
| Yes | 89.29% | 25 |
| TOTAL | | 28 |

Q3 Question 3. What percentage of your projects does your state review each calendar year?

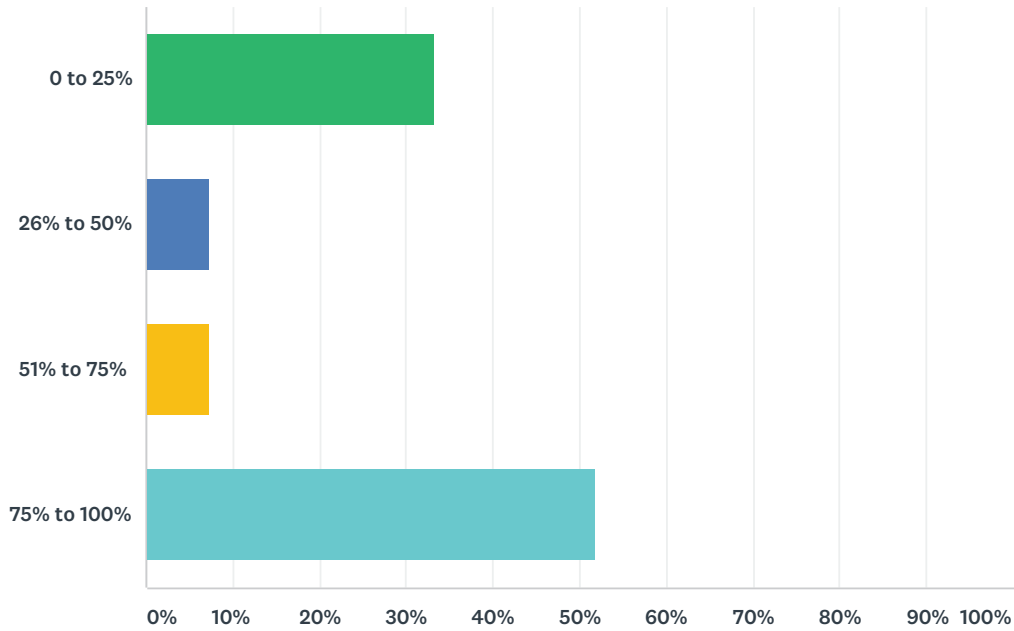
Answered: 27 Skipped: 1



| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| 0 to 25% | 7.41% 2 |
| 26% to 50% | 3.70% 1 |
| 51% to 75% | 14.81% 4 |
| 75% to 100% | 74.07% 20 |
| TOTAL | 27 |

Q4 Question 4. What percentage of your project line items does your state review on each project?

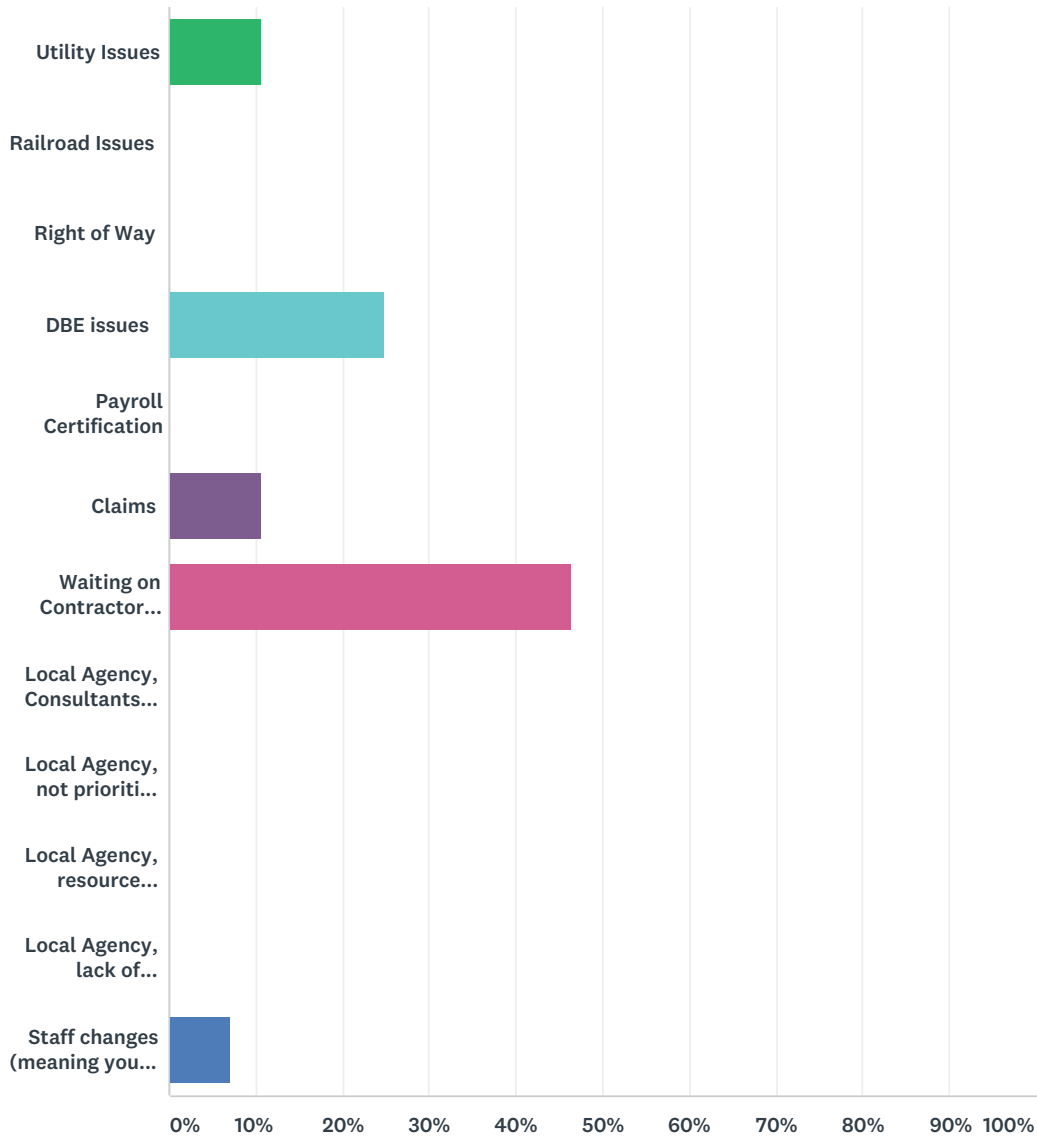
Answered: 27 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----------|
| 0 to 25% | 33.33% | 9 |
| 26% to 50% | 7.41% | 2 |
| 51% to 75% | 7.41% | 2 |
| 75% to 100% | 51.85% | 14 |
| TOTAL | | 27 |

Q5 Question 5. What challenges have you experienced in keeping projects from being closed out promptly? Please select all that apply.

Answered: 28 Skipped: 0



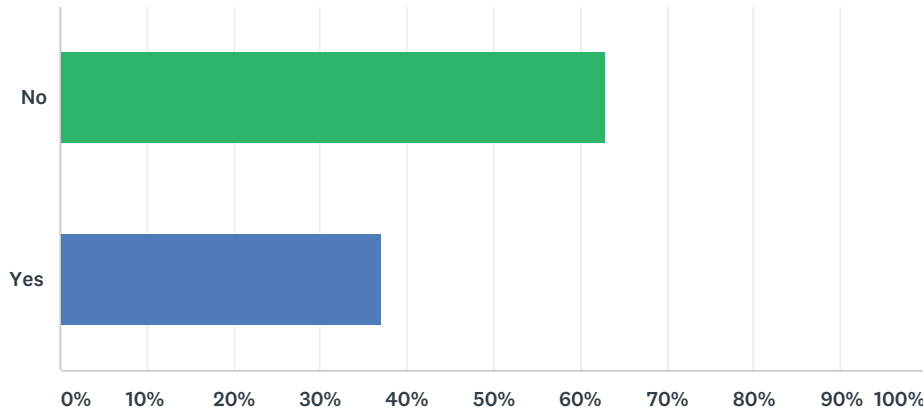
| ANSWER CHOICES | RESPONSES |
|-------------------------------------|-----------|
| Utility Issues | 10.71% 3 |
| Railroad Issues | 0.00% 0 |
| Right of Way | 0.00% 0 |
| DBE issues | 25.00% 7 |
| Payroll Certification | 0.00% 0 |
| Claims | 10.71% 3 |
| Waiting on Contractor Documentation | 46.43% 13 |

AASHTO Project Closeout Procedure Survey

| | | |
|--|-------|-----------|
| Local Agency, Consultants with no budget remaining | 0.00% | 0 |
| Local Agency, not prioritized work | 0.00% | 0 |
| Local Agency, resource constraints | 0.00% | 0 |
| Local Agency, lack of contractor response | 0.00% | 0 |
| Staff changes (meaning you move out the staff that built the job to another active project and bring in your "close out" crew) | 7.14% | 2 |
| TOTAL | | 28 |

Q6 Question 6: Have you experienced successes in addressing the challenges noted above that may help other states?

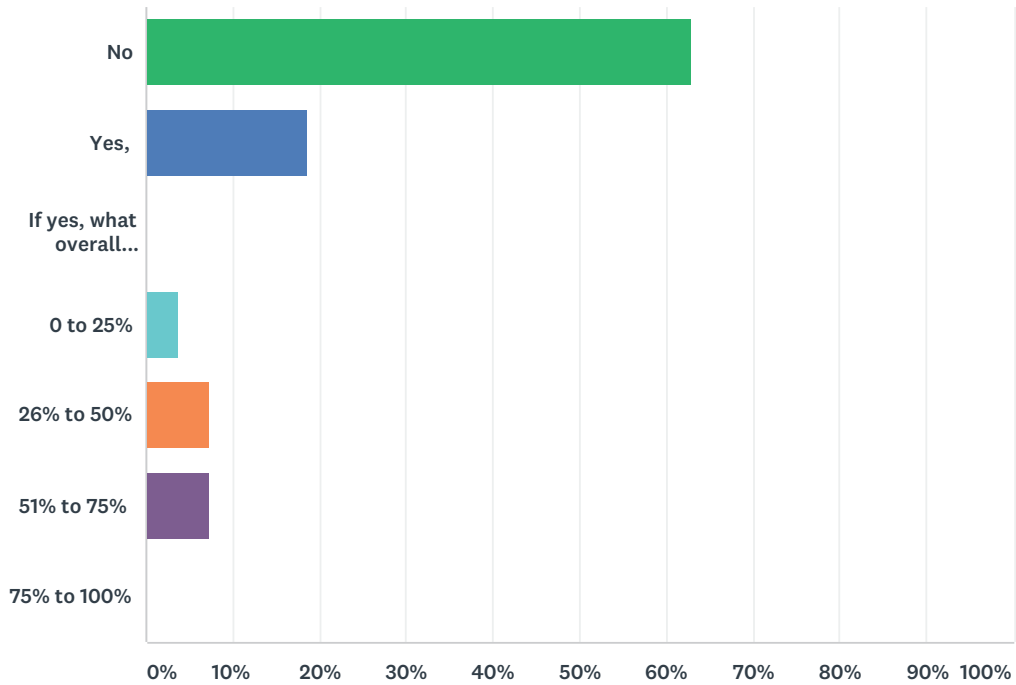
Answered: 27 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| No | 62.96% | 17 |
| Yes | 37.04% | 10 |
| TOTAL | | 27 |

Q7 Question 7. Does your state have more issues with Local Let Projects?

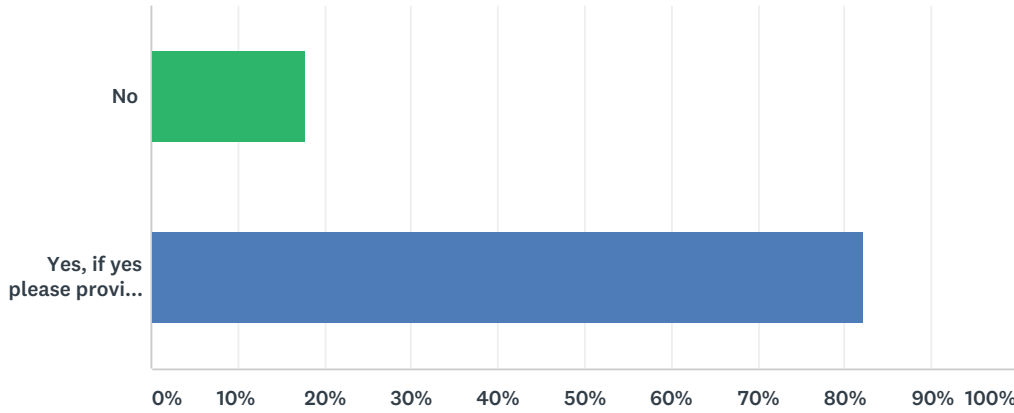
Answered: 27 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----------|
| No | 62.96% | 17 |
| Yes, | 18.52% | 5 |
| If yes, what overall percentage greater than state let projects? | 0.00% | 0 |
| 0 to 25% | 3.70% | 1 |
| 26% to 50% | 7.41% | 2 |
| 51% to 75% | 7.41% | 2 |
| 75% to 100% | 0.00% | 0 |
| TOTAL | | 27 |

Q8 Question 8. Do you have internal measures or practices in place to prevent payment for work or materials when required test reports, mill certification's, etc. have not been provided by the Contractor?

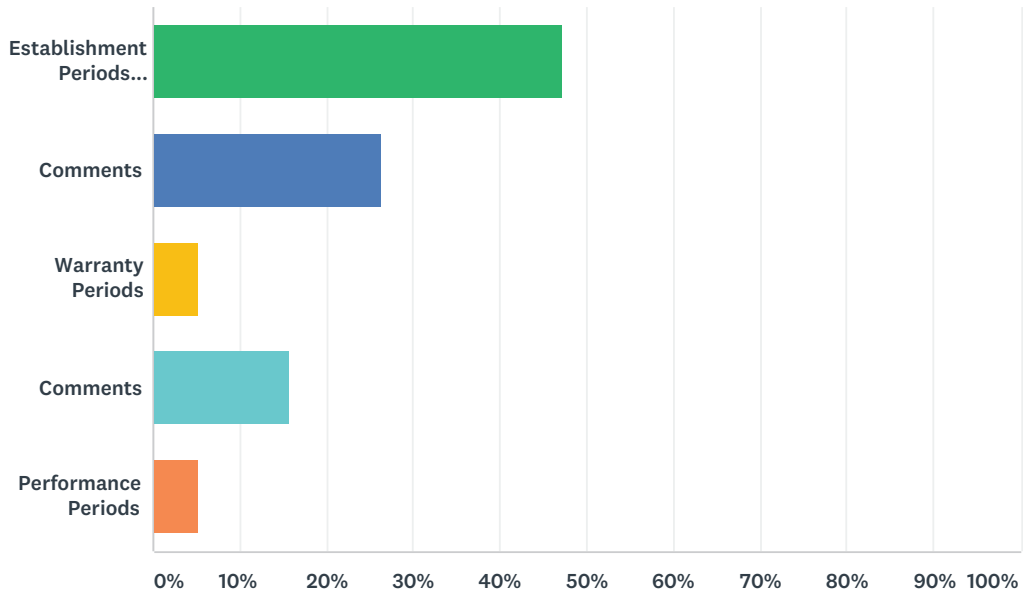
Answered: 28 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|---|-----------|-----------|
| No | 17.86% | 5 |
| Yes, if yes please provide a description of the practices | 82.14% | 23 |
| TOTAL | | 28 |

Q9 Question 9. When does your state start the finalization process for the items with the following?

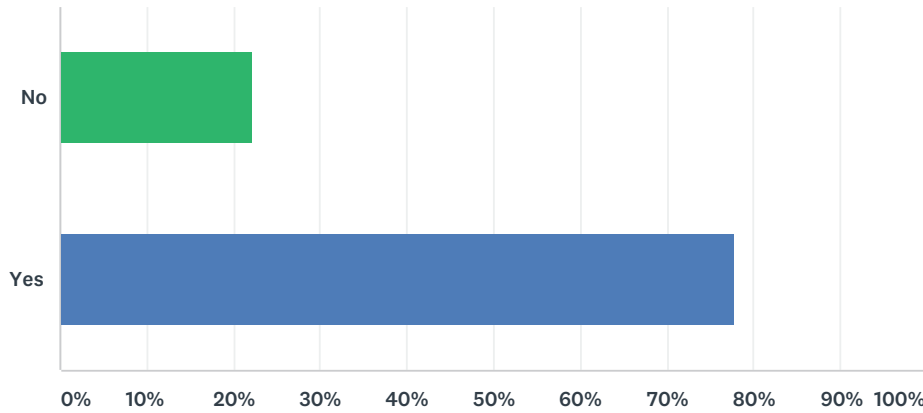
Answered: 19 Skipped: 9



| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----------|
| Establishment Periods (example: trees, plants, seeding etc.) | 47.37% | 9 |
| Comments | 26.32% | 5 |
| Warranty Periods | 5.26% | 1 |
| Comments | 15.79% | 3 |
| Performance Periods | 5.26% | 1 |
| TOTAL | | 19 |

Q10 Question 10. Does your state use a finalization checklist to assure all documents are in place?

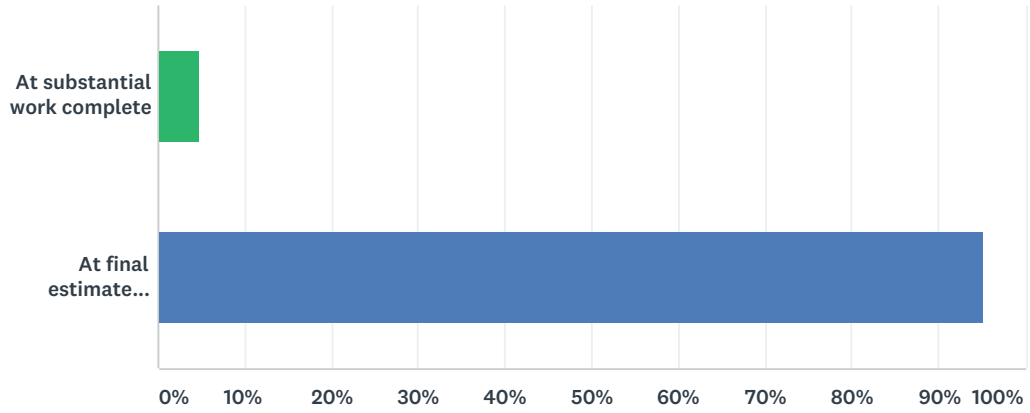
Answered: 27 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| No | 22.22% | 6 |
| Yes | 77.78% | 21 |
| TOTAL | | 27 |

Q11 Question 11. When does your state release the performance bond?

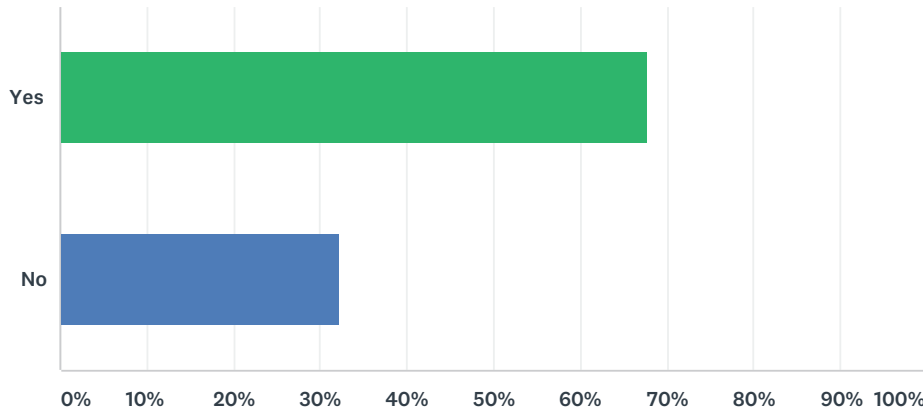
Answered: 21 Skipped: 7



| ANSWER CHOICES | RESPONSES | |
|------------------------------|-----------|----|
| At substantial work complete | 4.76% | 1 |
| At final estimate payment | 95.24% | 20 |
| TOTAL | | 21 |

Q12 Question 12. Do you feel projects have adequate staffing to keep up with the documentation throughout the life of the project?

Answered: 28 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| Yes | 67.86% | 19 |
| No | 32.14% | 9 |
| TOTAL | | 28 |

Q13 Question 13: If your state has written closeout procedures please provide the web link.

Answered: 21 Skipped: 7

Q14 Contact Informaton

Answered: 28 Skipped: 0

| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| Name | 100.00% | 28 |
| Organization | 100.00% | 28 |
| Address | 0.00% | 0 |
| Address 2 | 0.00% | 0 |
| City/Town | 0.00% | 0 |
| State/Province | 100.00% | 28 |
| ZIP/Postal Code | 0.00% | 0 |
| Country | 0.00% | 0 |
| Email Address, if you wish to receive a copy of the results | 96.43% | 27 |
| Phone Number | 0.00% | 0 |